

Hilliard Elementary School

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Lee Ann Jackson
Principal

Janice Hodges
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Rhonda Tilley
Guidance

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PARENTS RIGHT-TO-KNOW Sample Notification Letter to Parents

Annual Notice to Parents/Guardians (Right-to-Know)
Right to Request Teacher/Paraprofessional Qualifications

August 10, 2017

Dear Parent/Guardian:

In accordance with ESEA Section 1112(e)(1)(A) *PARENTS RIGHT-TO-KNOW*, the Nassau County School District is notifying every parent of a student in a Title I school that you have the right to request information regarding the professional qualifications of your child's classroom teacher. The following information is available upon request to my office:

- Whether your child's teacher has met Florida Department of Education (FLDOE) qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction;
- Whether FLDOE requirements have been waived to allow the teacher to teach under emergency or other provisional status;
- The teacher's college major and the field of discipline or specialization for any advanced degrees/certifications held by the teacher;
- Whether the child is provided services by paraprofessionals and, if so, their qualifications;

Nassau County School District will also provide you with your child's level of achievement on the Florida Standards Assessment and will inform you of whether your child has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

If you have questions, please feel free to contact the school principal, or your district superintendent Dr. Kathy Burns at the following phone number 904-491-9900.

Thank you for your continued interest and involvement in your child's education.

Sincerely,

Lee Ann Jackson
Principal